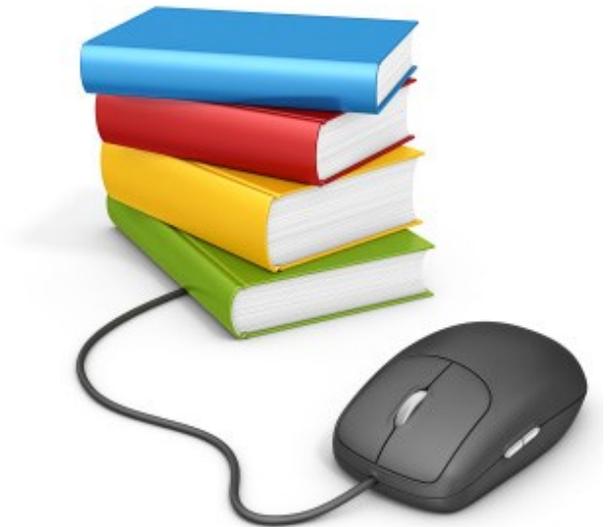




Fife Alcohol and Drug Partnership

Promoting Recovery. Reducing Harm.

Workforce Development Programme April 2017—April 2018



Workforce Development Programme 2017–2018

Welcome to Fife Alcohol & Drug Partnership's Training Programme.

Fife ADP remain committed to providing a comprehensive workforce development programme for workers which will help enhance their skills and knowledge to effectively deal with alcohol and drug issues.

Fife Alcohol and Drug Partnership have carried out a Training Needs Analysis survey to better understand the local training needs in Fife.

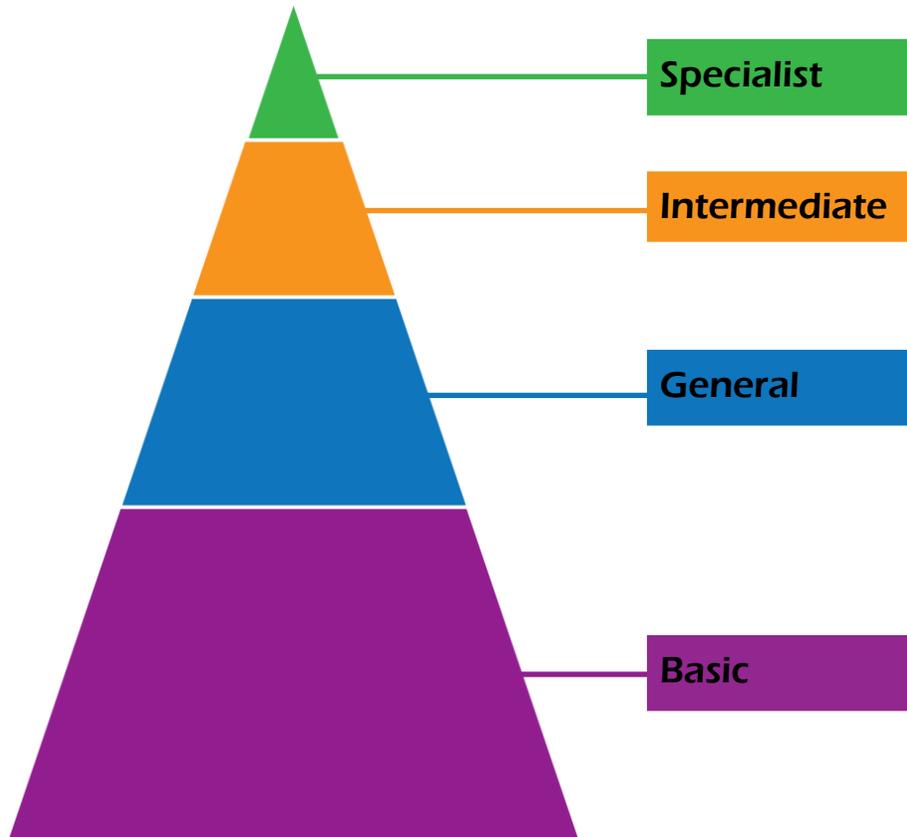
Through this training needs analysis we plan to develop a training programme with 4 different tiers to identify what level of training is suitable for members of staff to undertake. We hope to ensure that even front line staff, who are not dealing directly with substance misuse issues, have a basic level of awareness. This in turn should enable us to engage with a population of individuals who are not yet in treatment for their drug and alcohol misuse.

The courses will be running throughout the year, but if you have any comments on courses you would like to see in further workforce development plans, then we ask that you let us know.

Fife Alcohol and Drug Partnership



Training Requirements 2017–2018



Specialist training should only be undertaken by ADP Funded service staff or staff who work in specialist areas such as:

All ADP funded front line staff and managers — NHS Addiction Services — Social Work

Intermediate training should be undertaken by any staff who have direct, indirect and/or occasional working contact with individuals already in service such as:

All ADP funded front line staff and managers — Housing Services — NHS Services — Education — Police — Social Work — Community Services

General training should be undertaken by any staff who are dealing directly with members of the public or individuals already in service such as:

Housing Services — Community Wardens — NHS Services — Education — Social Work — Relevant 3rd Sector Organisations

Basic awareness training should be undertaken by any staff who are front facing or first point of contact with members of the public, such as:

Reception Staff — Local Office Staff — Job Centre Staff — Citizens Advice Staff — Other relevant 3rd sector agencies — Housing

Basic Awareness and Understanding

Raising awareness and understanding of the risks and consequences of substance use, as well as other issues service users may face, remains a key priority for Fife Alcohol & Drug Partnership.

We have a range of introductory courses to ensure that front facing staff and the wider workforce have access to credible information about drug and alcohol use in Fife and how to support service users with various issues that may face them.

Available Courses:

Drug & Alcohol Awareness

Overdose Awareness

Poverty Awareness Workshop

Supporting Hard-up Households

Supporting Low-Income Families Manage Benefit Change

Supporting Vulnerable Clients

Understanding Stigma

Inclusive Communication Workshop

Equality and Inclusion Workshop

Frontier Medical Group E-Learning Courses

Alcohol and Drugs Awareness

This course is to raise awareness of drug and alcohol and to increase participants' knowledge of the issues surrounding these topics.

Learning outcomes:

By the end of this course participants will have:

- Increased knowledge on alcohol and drugs
- Information on agencies in Fife for alcohol and drug support
- Information on how to direct individuals to services.

Dates:

11th September 2017, 9am-1am, Town House, Kirkcaldy

25th January 2018, 9am– 1am, Town House, Kirkcaldy

Training Provider: Fife ADP

Booking: www.healthyfife.net

Drug Overdose Awareness

To raise awareness of drug overdose prevalence, risk factors, symptoms and effective intervention

Learning outcomes:

By the end of this course participants will have:

- Increased knowledge of drug overdose prevalence, risk factors, symptoms and effective intervention
- Information on agencies in Fife for alcohol and drug support, including the provision of Naloxone
- Information on how to respond to individuals affected by, or at risk of, overdose.

Dates:

28th September 2017, 9am-1am, Town House, Kirkcaldy

24th January 2018, 9am—1am, Town House, Kirkcaldy

Training Provider: Fife ADP

Booking: www.healthyfife.net

Poverty Awareness Workshop

To increase participants knowledge and understanding of the relationship between poverty and inequality and how poverty impacts on individuals lives in Scotland. To enable participants to identify ways in which they can provide an effective service to people who experience poverty.

Learning outcomes:

By the end of this course participants will have:

- Have an understanding of the nature, roots and causes of poverty and what poverty means to those experiencing it.
- Have an understanding of the relationship between inequality and poverty
- Be aware of ways in which common prejudices and stereotypes can lead to discrimination and the unfair treatment of people experiencing poverty

Dates:

24th May 2017, 10am-1pm, Carnegie Conference Centre, Dunfermline

24th May 2017, 2pm-5pm, Carnegie Conference Centre, Dunfermline

Training Provider: The Poverty Alliance

Booking: Kelly.Higgins@nhs.net

Supporting Hard-up Households

e-learning

Through a short, interactive e-learning course, you will learn what causes poverty, how people experience the stigma of poverty and what you can do to make a difference. You will learn more about what you are likely to see as a result of welfare reform as people struggle to make ends meet.

Learning outcomes:

This course will cover:

- People like us – the nature, causes and consequences of poverty in Fife
- What's in a name – experience of the stigma of poverty and how to address it
- What is welfare reform and how is it affecting households
- Practical tools to help you and your service support hard-up households
- Finding out more – other learning and information

Training Provider: Child Poverty Action Group

Booking: Register at <http://elearning.cpag.org.uk>

Supporting Low-Income Families Manage Benefit Change

This course is for front line staff who need an understanding of the nature of poverty in Fife, and how changes to the benefit system affect people in Fife. The training will help staff provide initial advice and referral to specialist support services.

Learning outcomes:

By the end of this course participants will have:

- The nature of poverty in Fife in the context of benefit changes
- The priorities for a Fairer Fife that partners have agreed
- Who is affected by benefit changes
- An overview of main benefit changes including universal credit and personal independence payment
- How clients can avoid and deal with benefit sanctions
- What specialist support there is for people in Fife and how to access it eg, support with money, skills, jobs, housing
- Using the Fife Online Referral and Tracking System

Dates:

14th June 2017, 10am-4pm, The Bay Hotel, Kinghorn

Training Provider: Child Poverty Alliance Group

Booking: Kelly.Higgins@nhs.net

Supporting Vulnerable Clients

This course gives frontline staff skills to help resolve problems faced by vulnerable people claiming benefits. Taking a practical approach, it gives an overview of basic benefits and looks at rules intended to protect vulnerable groups including those affected by domestic abuse, mental health issues or at risk of homelessness. It will equip staff to prevent a problem becoming a crisis.

Learning outcomes:

This course will cover:

- The main benefits and some special rules for certain vulnerable groups
- How to deal with decisions, medicals, delays and sanctions
- How to get extra help with rent, or in a crisis
- What your clients need to do to prepare for universal credit

Dates:

24th May 2017, 10am-4pm, Fife Voluntary Action, Glenrothes

30th May 2017, 10am-4pm, Victoria Hospital, Kirkcaldy

Training Provider: Child Poverty Action Group

Booking: Kelly.Higgins@nhs.net

Understanding Stigma

How stigma impacts upon people who use alcohol and other drugs and the services they use.

Learning outcomes:

By the end of this course participants will be able to:

- Recognise the meaning of stigma and the theory relating to stigma
- Identify and understand the specific stigma attached to people who use substances, people in treatment or in recovery from substance use
- Describe the consequences of the cycle of stigma
- Identify language and practice which de-stigmatises people affected by substance use
- Challenge stigma attached to people who use substances, people in treatment or in recovery from substance use.

Dates:

Contact Fife ADP to be added to the waiting list for this course. Course will be run subject to demand.

Training Provider: Scottish Drugs Forum

Booking: Contact [Fife ADP](#)

Frontier Medical Group E-Learning Courses

This is an online course which covers basic alcohol and drug awareness over 10 e-modules.

Learning outcomes:

By the end of this course participants will have covered:

- How Drugs Work
- Common Drugs
- Basic Drug Awareness
- Preparation
- Cooking and Injecting
- Blood Bourne Viruses
- Overdose & Naloxone
- Steroids & Image Enhancing Drugs
- NPS (New Psychoactive Substances)

Training Provider: Frontier Medical Group

Booking: <http://www.frontiersharpssafety.com/>

Equality and Inclusion Workshop

Training provided by Fife Centre for Equalities has been developed specifically for Fife ADP. Training is aimed at increasing the participants knowledge and awareness of the Equalities Act & how to comply in the workplace.

Learning outcomes:

After this course participants will have:

- Better knowledge of Equality Act 2010;
- Better appreciation of a person-centred approach;
- Being more confident in complying with the Act underpinned by partnership's principles and values;
- Being more creative in engaging and integrating people of different protected characteristics as part of governance, a workforce or as customers/users.

Dates:

11th October 2017, 9:30am-1am, Town House, Kirkcaldy

Training Provider: Fife Centre for Equalities

Booking: [Eventbrite](#)

Inclusive Communication Workshop

This one-day workshop aims to expand participants' understanding of inclusive communication as well as to help them develop strategies for tackling communication barriers.

Learning outcomes:

After this course participants will have:

- Better understanding of ethos and values of inclusive communication
- Increased awareness and ability to identify communication barriers
- Better knowledge of different types of inclusive communication
- Being confident in applying inclusive communication in the workplace

Dates:

24th May 2017, 10:00am-4:00pm, Kinghorn Community Centre, Kinghorn

Training Provider: Fife Centre for Equalities

Booking: [Eventbrite](#)

These training courses aim to build capacity in the workforce, so that non-specialist staff develop a knowledge and understanding of the impact of drug and alcohol misuse. As a result they can deal with simple problems and know when to refer to a specialist service.

Training at general level focuses on learning how to protect and support those at risk as a result of their own or another's substance use.

Available Courses:

An Introduction to Child Protection & GIRFEC

Neglect. What are we talking about?

Working Together to Safeguard Children

Links Between Domestic Abuse & Child Protection

Drugs and Older People

Adult Protection Committee—Working Together

Introduction to Domestic Abuse

MARAC - Domestic Abuse and the Safety of High Risk Victims

Introduction to managing risk in your volunteer program

New Drugs, New Trends? A workers toolkit for NPS

Bacterial Infection and Drug Use

Motivational Interviewing

An Introduction to Child Protection & GIRFEC

Participants will gain an awareness of issues which might give rise to concerns for children and what they and others can do about it.

Learning outcomes:

By the end of this course participants will be able to:

- Identify a range of situations which might give rise to a concern including abuse
- Demonstrate what to do when aware of a concern for a child
- Define the roles, responsibilities and thresholds of key agencies in child welfare and protection
- Explain how the GIRFEC approach can be used to effect early support for children and families

Dates:

31 May 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
20 June 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
24 August 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
15 September 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
2 October 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
27 October 2017, 9:30am—3:30pm, School of Nursing, Kirkcaldy
15 November 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
23 November 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
4 December 2017, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
15 January 2018, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
22 February 2018, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
8 March 2018, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy
16 March 2018, 9:30am—3:30pm, School of Nursing & Midwifery, Kirkcaldy

Training Provider: Fife Child Protection Committee

Booking: CLMS (if out with Fife Council, contact [Fife CPC](#))

Neglect. What are we talking about?

The course is designed to enable practitioners to better understand the impact of neglect on children and what options for engagement are likely to lead to more positive outcomes.

Learning outcomes:

By the end of this course participants will be able to:

- Identify a range of situations which might give rise to a concern including abuse
- Demonstrate what to do when aware of a concern for a child
- Define the roles, responsibilities and thresholds of key agencies in child welfare and protection
- Explain how the GIRFEC approach can be used to effect early support for children and families

Dates:

18th May 2017, 9:30am-3:30pm School of Nursing & Midwifery, Kirkcaldy
27th June 2017, 9:30am-3:30pm, School of Nursing & Midwifery, Kirkcaldy
4th September 2017, 9:30am-3:30pm, School of Nursing & Midwifery, Kirkcaldy
30th October 2017, 9:30am-3:30pm, School of Nursing & Midwifery, Kirkcaldy
18th January 2018, 9:30am-3:30pm, School of Nursing & Midwifery, Kirkcaldy
28th February 2018, 9:30am-3:30pm, School of Nursing & Midwifery, Kirkcaldy

Training Provider: Fife Child Protection Committee

Booking: CLMS (if out with Fife Council, contact [Fife CPC](#))

Working Together to Safeguard Children

This course considers some of the major learning points which have arisen from child death inquiries and serious case reviews. The factors identified will be discussed in the context of assessing a child's situation and what might influence communication and decision making when interacting with other professionals, children and parents.

Learning outcomes:

By the end of this course participants will be able to:

- Describe what constitutes sound communication practice within the context of child welfare practice
- Identify some of the dynamics which influence assessment and decision making
- Define the principles of information sharing
- Contribute to an effective single agency assessment and chronology as part of the Fife child wellbeing pathway.

Dates:

15th & 16th June 2017, 9:30am-3:30pm, School of Nursing, Kirkcaldy
29th & 30th August 2017, 9:30am-3:30pm, School of Nursing, Kirkcaldy
27th & 28th September 2017, 9:30am-3:30pm, School of Nursing, Kirkcaldy
7th & 8th November 2017, 9:30am-3:30pm, School of Nursing, Kirkcaldy
11th & 12 December 2017, 9:30am-3:30pm, School of Nursing, Kirkcaldy
24th & 25th January 2018, 9:30am-3:30pm, School of Nursing, Kirkcaldy
8th & 9th February 2018, 9:30am-3:30pm, School of Nursing, Kirkcaldy
19th & 20th March 2018, 9:30am-3:30pm, School of Nursing, Kirkcaldy

Training Provider: Fife Child Protection Committee

Booking: CLMS (if out with Fife Council, contact [Fife CPC](#))

Links Between Domestic Abuse & Child Protection

This course is designed to build a solid understanding of the nature and scope of domestic abuse and its intersections with child protection, providing the delegates with the confidence and knowledge to deal with the issue effectively in their work setting.

Learning outcomes:

By the end of this course participants will:

- Have increased awareness of links between domestic abuse and child protection.
- Be more confident and competent in recognising, sharing and responding to concerns where children are affected by domestic abuse.

Dates:

6th September 2017, 9:30am-4:30pm, School of Nursing, Kirkcaldy
21st November 2017, 9:30am-4:30pm, School of Nursing, Kirkcaldy
17th January 2018, 9:30am-4:30pm, School of Nursing, Kirkcaldy

Training Provider: Fife Child Protection Committee

Booking: CLMS (if out with Fife Council, contact [Fife ADP](#))

Drugs and Older People

This course will be available from October; if you are interested in hearing more about this course please contact Fife ADP (details below)

Learning outcomes:

TBC

Dates:

TBC

Training Provider: Scottish Drugs Forum

Booking: [Fife ADP](#)

Adult Protection Committee—Working Together

Full day inter-agency course using scenarios and group exercises in a classroom setting

Learning outcomes:

By the end of this course participants will:

- Be aware of the legislation surrounding Adult Protection
- Be familiar with Fife Inter-Agency Adult Protection Guidance, know what harm is and be able to identify the indicators of harm.
- Understand the requirement to share information to protect adults at risk of harm.
- Understand individual and inter-agency responsibilities in Adult Protection and the legal duty to co-operate

Course Prerequisites?

Participants who have successfully completed; Service Adult Protection training **OR** the APC Adult Protection e-learning Module

Dates:

30th May 2017, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
27th June 2017, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
22nd August 2017, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
19th September 2017, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
24th October 2017, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
14th November 2017, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
5th December 2017, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
16th January 2018, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
13th February 2018, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy
13th March 2018, 9:30am-4:30pm, School of Nursing & Midwifery, Kirkcaldy

Training Provider: Fife Adult Protection Committee

Booking: CLMS (if out with Fife Council, contact [Shirley Black](#))

Introduction to Domestic Abuse

The aim of this course is for participants to develop a greater awareness and understanding of the nature of domestic abuse, its impact and consequences.

Learning outcomes:

By the end of this course participants will be able to:

- Understand domestic abuse as a complex pattern of abusive behaviours
- Understand the difficulties faced by victims leaving an abusive relationship
- Know how to give appropriate and effective support

Dates:

7th June 2017, 3:30pm-5:30pm, Bankhead Central, Glenrothes

Training Provider: Fife Violence Against Women Partnership

Booking: Contact [Mary MacIntyre](#)

MARAC (Multi-agency Risk Assessment Conferencing)- Domestic Abuse and the Safety of High Risk Victims

This seminar will provide key information about the MARAC process including information on; talking about domestic abuse with victims. Risk Assessment and safety planning, making a referral to the MARAC process, information sharing and the MARAC meeting & MARAC Risk Management Plans.

Learning outcomes:

By the end of this course participants will:

- Develop a robust understanding of the dynamics of domestic abuse
- Understand the impact of domestic abuse on the lives of victims, including children.
- Have an increased awareness of risks associated with very high risk cases of domestic abuse and the value of a robust risk assessment tool
- Understand how the MARAC process can enhance the protection of victims including children living with domestic abuse
- Understand the MARAC process in Fife and the practitioner's role within it.

Dates:

13th June 2017, 09:15am-4:30pm, Queen Anne High School, Dunfermline

Training Provider: Fife Violence Against Women Partnership

Booking: This course is by nomination only, to apply your line manager should contact on your behalf, contact [Mary MacIntyre](#)

Introduction to managing risk in your volunteer program

You have a moral responsibility to ensure that volunteers are protected from physical, financial and emotional harm arising from volunteering. This course will support your organisation by ensuring you have the tools and the knowledge to ensure you manage risk effectively.

Learning outcomes:

This course will cover:

- Duty of care and the law;
- Your rights and responsibilities;
- What is risk?
- Risk identification and management;
- Risk register
- Risk assessments;
- Health and safety policy;
- Insurance.

Dates:

25th May 2017, 9:30am-1:00pm, New Volunteer House, Kirkcaldy

Training Provider: Fife Voluntary Action

Booking: Contact [David](#)

New Drugs, New Trends? A workers toolkit for NPS

This course is designed to meet the needs of workers who come into contact with people who may use New Psychoactive Substances (sometimes known as Legal Highs).

Learning outcomes:

By the end of this course participants will have covered:

- The seven categories of substances which apply to NPS.
- Current and emerging trends with regards to NPS in Scotland.
- An overview of two key substances in use.
- Identifying techniques to support users of NPS.
- Describing typical patterns of use, including poly-substance use
- The legislation affecting NPS and where to access further information on the legal status of individual substances

Training Provider: Scottish Drugs Forum

Booking: www.sdfworkforcedevelopment.org.uk

Bacterial Infection and Drug Use

An overview of the main signs and symptoms which practitioners should be aware of and will encourage practitioners to think about and develop a response relevant to their service.

Learning outcomes:

By the end of this course participants will be able to:

- Demonstrate increased knowledge in the area of bacterial infection
- Demonstrate increased confidence to deliver harm reduction information to people who use drugs
- Recognise symptoms of infection and respond effectively
- Contribute to the development of an effective response to potential outbreaks which can be implemented in their service.

Dates:

Contact Fife ADP to be added to the waiting list for this course. Course will be run subject to demand.

Training Provider: Scottish Drugs Forum

Booking: Via ADP, contact [Fife ADP](#)

Motivational Interviewing

An introduction to the efficacy, uses and techniques employed in Motivational Interviewing.

Learning outcomes:

By the end of this course participants will be able to:

- Define the nature of ambivalence about change
- Demonstrate the spirit of Motivational Interviewing, integrated with the OARS counselling skills to engage a person in personal conversation
- Recognise how Motivational Interviewing can influence change by intentionally evoking and strengthening natural language
- Identify how Motivational Interviewing may be used within own practice setting.

Dates:

7th & 8th of June, 9:30am-4:30pm, City Chambers, Dunfermline

Training Provider: Scottish Drugs Forum

Booking: [Eventbrite](#)

Intermediate Level Training

Training at intermediate level has been identified to give those in direct contact with service users a deeper understanding of the vast and often complex needs service users have.

We have also included systems training to build confidence in staff using the FORT system.

Available Courses:

Alcohol Brief Intervention

Alcohol Brief Intervention with Young People

Introduction to Trauma & Working with People Who Use Substances

FVAWP—Trauma Training

Scotland's Mental Health First Aid

Scotland's Mental Health First Aid: Young People

CAPSM (Children Affected by Parental Substance Misuse)

FORT Systems Training

Introduction to Alcohol Brief Interventions

To provide participants with the basic knowledge and skills required to raise the issue of alcohol with clients and to explore methods of support

Learning outcomes:

By the end of this course participants will have:

- Considered when and how to proactively raise the issue of alcohol with clients
- A toolkit of resources to use with clients.

Dates:

TBC

Training Provider: H&SCP, FASS & Addaction

Booking: www.healthyfife.net

Alcohol Brief Intervention with Young People

To enable participants to increase their knowledge, skills and confidence in the brief intervention approaches required to raise the issue of alcohol with young people.

Learning outcomes:

By the end of this course participants will have:

- Considered when and how to proactively raise the issue of alcohol with young people
- The ability to deliver key components of brief interventions
- A toolkit of resources to use with young people
- Explored the concept of follow-up or referral with young people.

Dates:

TBC

Training Provider: Fife Council & Barnardo's

Booking: www.healthyfife.net

Introduction to Trauma & Working with People Who Use Substances

An introduction to the relationship between trauma and problematic drug and/or alcohol misuse.

Learning outcomes:

By the end of this course participants will be able to:

- Recognise the different types and causes of trauma which may be experienced by clients
- Identify behaviour and coping strategies associated with trauma
- Describe the relationship between drug/alcohol use and trauma
- Recall techniques for managing disclosure of trauma
- Demonstrate trauma-informed practice
- Identify techniques to recognise and manage issues experienced by supporting staff

Dates:

20th September 2017, 9:30am-4:30pm, Town House, Kirkcaldy

Training Provider: SDF

Booking: [Eventbrite](#)

FVAWP—Trauma Training

This full day course is facilitated by Fife Rape and Sexual Assault Centre (FRASAC). To develop a deeper understanding of trauma that has become embedded and possibly complex

Learning outcomes:

By the end of this course participants will:

- Have a deeper understanding of trauma
- Have a greater insight into how it can impact on individuals, how it might present and the difficulties it can cause
- Have an awareness and basic understanding of psycho-education and how it can help de-mystify the symptoms of trauma and put proper emphasis on the individuals innate resourcefulness

Course Prerequisites?

Anyone who has previously completed the basic awareness course Understanding Rape & Sexual Assault **or** See Me Not My Mask

Dates:

12th June 2017, 9:30am-4:30pm, Bankhead Central, Glenrothes

Training Provider: Fife Violence Against Women Partnership

Booking: Contact [Mary MacIntyre](#)

Scotland's Mental Health First Aid

To raise awareness of mental health and well being issues and to provide participants with basic crisis first aid skills training

Learning outcomes:

By the end of this course participants will have:

- An increased knowledge about mental health issues in Scotland
- Increased skills and confidence in recognising the signs of mental health problems or suicidal thoughts
- The ability to provide initial help and guidance towards appropriate professional help
- Explored issues around recovery

Dates:

TBC

Training Provider: HSCP

Booking: Contact [Healthy Fife](#)

Scotland's Mental Health First Aid: Young People

To show how mental first aid can be applied, in both crisis and non-crisis situations, to a range of common mental health problems that people aged 11 to 17 years may face.

Learning outcomes:

By the end of this course participants will :

- The ability to recognise the signs of mental health problems or distress.
- Increased their skills and confidence to ask about mental distress.
- The ability to provide support
- Knowledge of how to guide a person towards appropriate professional help

Dates:

TBC

Training Provider: HSCP

Booking: Contact [Healthy Fife](#)

CAPSM Training

(Children Affected by Parental Substance Misuse)

This module is designed to give participants the opportunity to strengthen their knowledge of the impact of substance misuse on parenting capacity and child development.

Learning outcomes:

By the end of this course participants will be able to:

- Demonstrate increased knowledge of the impact of parental substance misuse on children's wellbeing and development
- Show an understanding of the local and national policies and procedures which underpin practice in Fife around children affected by parental substance misuse.
- Describe intra and inter agency responsibilities in relation to sharing information around wellbeing and risk in relation to children affected by parental substance misuse.

Dates:

Contact Fife ADP to be added to the waiting list for this course.

Training Provider: Barnardo's

Booking: Contact [Fife ADP](#)

FORT Systems Training

(Fife Online Referral Tracking System)

The course is designed to give staff training and/or refresh knowledge of the FORT referral system.

Learning outcomes:

By the end of this course participants will :

- Increased knowledge and confidence on using FORT System

Dates:

Contact Fife ADP to be added to the waiting list for this course; course will be run subject to demand

Training Provider: Advice Infrastructure

Booking: Contact [Fife ADP](#)

Specialist Level Training

These courses are targeted at staff working within ADP funded services and partners to build capacity, engage service users in recovery and reduce harm.

Available Courses:

ROW/DAISy System

UK SMART Facilitator

Naloxone - Training for Trainers

Naloxone Training for Trainers

To provide participants with the knowledge and skills required to distribute naloxone to service users and teach them how to administer in case of emergency.

Learning outcomes:

By the end of this course participants will:

- Have the skills and ability to distribute Naloxone

Dates:

Contact Fife ADP to be added to the waiting list for this course; **by nomination of line management only**. Course will be run subject to demand.

Training Provider: Addaction/FIRST/SDF

Booking: Contact [Fife ADP](#)

ROW/DAISy Systems Training

This half-day learning session has been designed in collaboration with Scottish Government Drugs Policy Unit, ISD Scotland and the Scottish Drugs Forum. The event is targeted at staff who connect with individuals accessing services and those responsible for the accurate inputting of data to help evidence change.

Learning outcomes:

By the end of this course participants will have:

- Consider multiple recovery indicators and their role in measuring recovery.
- Understand the context in which this tool was developed and the rationale for its use.
- Practice using the ROW tool with case studies and understand how results will be recorded.

Dates:

Contact Fife ADP to be added to the waiting list for this course. Course will be run subject to demand.

Training Provider: SDF

Booking: Contact [Fife ADP](#)

UK SMART Recovery Web Based Training

Part 1—Getting SMART

Training to be undertaken in 2 parts. This is the main theory course, providing thorough grounding in the tools and methods of SMART Recovery. It is suitable for meeting participants who want to understand more about SMART Recovery, future Facilitators and also Champions.

Learning outcomes:

By the end of this course participants will have:

- An understanding of SMART Recovery and the theory behind it
- A basic understanding of the toolkit of resources available

Training Provider: UK SMART Recovery

Booking: <https://www.smartrecovery.org.uk/training/>

UK SMART Recovery Web Based Training

Part 2—SMART Facilitator

This course builds on the Getting SMART course and focusses on the skills and knowledge needed to become the best Facilitator you can be.

Learning outcomes:

By the end of this course participants will:

- Have a deeper understanding of SMART Recovery and the theory behind it
- Have a greater insight into the SMART tools and how they can be applied
- Have the knowledge of how a SMART meeting is run and how to facilitate a meeting well

Training Provider: UK SMART Recovery

Booking: <https://www.smartrecovery.org.uk/training/>

UK SMART Recovery Face-to-Face Training

This 2 day course covers everything from the online training in a more traditional & engaging session.

Learning outcomes:

By the end of this course participants will:

- An understanding of SMART Recovery and the theory behind it
- A basic understanding of the toolkit of resources available
- Have a deeper understanding of SMART Recovery and the theory behind it
- Have a greater insight into the SMART tools and how they can be applied
- Have the knowledge of how a SMART meeting is run and how to facilitate a meeting well

Dates:

Contact Fife ADP to be added to the waiting list for this course; **by nomination of line management only**. Course will be run subject to demand.

18th & 19th May 2017, 9:30am—4:30pm, Brunton House, Cowdenbeath

Training Provider: UK SMART Recovery

Booking: Contact [Fife ADP](#)

UK SMART Recovery Refresher Training

This 1 day course gives UK SMART Facilitators a chance to refresh their knowledge of SMART tool as well as learn from other facilitators.

Learning outcomes:

By the end of this course participants will:

- Have a better understanding of SMART tools available
- Have more confidence in facilitating meetings & using SMART tools

Dates:

Contact Fife ADP to be added to the waiting list for this course; **by nomination of line management only**. Course will be run subject to demand.

Training Provider: UK SMART Recovery

Booking: Contact [Fife ADP](#)

Fife ADP would like to thank all training providers for their continued support in our workforce development programme.

If you have any queries or comments please contact us:

